



WE ARE HIRING

FINANCE ASSISTANT

FINANCE BU

APPLY BY: 06/11/2025 | JOB SCHEDULE: Full time

EXCELLING OPPORTUNITIES

Embark on a journey in collaboration with our Finance Team to support the Bank's financial functions.

We currently have an opportunity for a proactive and dynamic individual with a strong analytical mindset. If you wish to be part of our team, we invite you to explore the following job vacancy.

JOB DESCRIPTION

Your responsibility will be to provide assistance in respect of the Bank's finance, accounting, tax, audit, budgeting, reporting, reconciliation, administrative and treasury functions.

In this role you will:

- Carry out operations tasks related to closing of books for the preparation of monthly accounts; prepare regulatory weekly return.
- Prepare daily/weekly regulatory reports aligning with protocols.
- Support treasury activities in line with set standards and procedures.
- Adhere to mandatory procedures to ensure own work is per required standards.

To succeed, you will be required to demonstrate the following competencies:

- Analyzing; make sense of complex, high quantity information to effectively solve problems.
- Planning and organizing; plans & prioritize work to meet commitments aligned with organizational goals.
- Delivering Results and Meeting Customer Expectations; Deliver results with quality.

JOB REQUIREMENTS

- GCE Advanced Level
- Over 1 to 3 years of working experience

Benefits: Attractive remuneration and benefits will be offered to the right candidate.

Should this opportunity match your career aspirations, skills and competencies, you can email your application along with your CV, copy of National Identity Card, copies of certificates to: careers@mcbmaldives.com

The Management reserves the right not to appoint anyone following this advert.

APPLICATION OPEN FOR LOCALS ONLY

Success from
every point
of YOU!

